

Objectives	Actions	Responsible	Completion/ Review Date	Success Criteria	Evaluation / Outcome	Notes
<p><b>1</b></p> <p>To increase attendance and contribution at meetings of all governors</p>	<p>All governors are expected to attend all FGB/SIC/Resource meetings as assigned. All members to contribute to committee /GB discussions.</p> <p>Governors receive documents seven days prior to meetings and ensure they are read thoroughly. Governors attend meetings ready to ask questions and offer contribution.</p>	<p>All – assessed by chair/ committee chair</p>	<p>End of each term</p>	<p>Governor attendance at meetings improves</p> <p>Contributions from all governors</p> <p>Shorter, focused, effective meetings</p>		<p>Chair's assessment reviewed at SIC</p>
<p><b>2</b></p> <p>Governor training is coordinated and targeted for governor needs</p>	<p>2a Governors will attend a minimum of 3 recognized training sessions per academic year.</p> <p>Chair advises individual governors on training needs SIC oversees training half termly</p>	<p>Training governor Joy Jackson</p>	<p>July 2018</p>	<p>90% of governors achieving a minimum of 3 courses</p> <p>Pool of governors available for panels</p>		<p>Governors to share any relevant training and education info they obtain –eg DoE white papers, news articles</p>
	<p>2b Experienced governors to deliver specific training to small groups requiring additional assistance (data, PP, safeguarding etc)</p>	<p>Training governor Joy Jackson</p>	<p>End of each term</p>	<p>3 groups set up by end of Spring Term</p>		

<p><b>3</b> Governor visits are completed in line with the visits schedule</p>	<p>All governors will ensure that visits are planned and take place as defined in the governor visits schedule and in accordance with the governor visits protocol. Visit reports will be completed and approved within 2 weeks and added to the visits folder.</p>	<p>Visits Governor Deb Oakley</p>	<p>Visit in line with schedule – report to be completed within 2 weeks.</p> <p>Reviewed half termly at SIC</p>	<p>90% of visits completed within time scale</p>		
<p><b>4</b> FGB to develop a 3 and 5 year strategic plan.</p> <p>Using this and the school's self-evaluation to identify key priorities</p>	<p>To set up a working group to generate a long range strategic plan.</p>	<p>SIC</p>	<p>Group set up by end of Spring Term 2018. Plan completed and approved by end of Summer term</p>	<p>Strategic plan developed and agreed by FGB</p>		<p>Group to include skill sets from education, finance strategic planning etc</p>
<p>5 To increase governor visibility to all stakeholders.</p>	<p>5a Governors to ensure a presence of one or more non -staff governors at all key school events</p>	<p>Visit governor</p>	<p>As per each event Reviewed half termly at SIC</p>	<p>Minimum of 2 school governors attend 90% all key school events</p>		<p>Stakeholder include staff, pupils, parents/carers, local community</p>

