



Safeguarding at The Leys

<p><u>Child Protection</u></p> <ul style="list-style-type: none">- School has designated leads- Chair of Governor is safeguarding governor- Staff receive Annual update training- Teaching staff receive training on PREVENT- Induction training <p>How do GB know?</p> <ul style="list-style-type: none">- Termly safeguarding report- Each GB meeting has safeguarding as standing agenda item	<p><u>Policy & Practice</u></p> <ul style="list-style-type: none">- All policies reviewed and available to stakeholders- Safeguarding self-assessment annually and yearly audit. Last LA audit October 2022- Safeguarding part of annual review cycle- Culture of 'self-review' and improvement at the school <p>How do GB know?</p> <ul style="list-style-type: none">- Termly link governor safeguarding report- Each GB meeting has safeguarding section- GB actively part of process.	<p><u>Online Safety</u></p> <ul style="list-style-type: none">- All staff & governors have school email addresses- Pupils, staff and governors sign Online Code of Conduct- All ICT units begin with online safety element- Both Key Stages made aware of CEOPS- Links to online advice and resources on school website and in newsletters- Guidance letters to parents- Parent INSET session organised annually <p>How do GB know?</p> <ul style="list-style-type: none">- Feedback at GB meetings	<p><u>Health & Safety</u></p> <ul style="list-style-type: none">- School has internal and external annual H&S audit- Risk assessment process reviewed and shared with staff- On site link Governor visits- Lockdown procedure and practice <p>How do GB know?</p> <ul style="list-style-type: none">- H&S governor checks as part of audit- Local authority audits sent to GB for evidence	<p><u>Visitors to School</u></p> <ul style="list-style-type: none">- Visitors Code of Conduct – leaflet available on arrival- Gate with buzzer at front of school- New electronic entry system + badge – Aut 22- Volunteers policy & induction- All visitors to front of school- Visitors policy <p>How do GB know?</p> <ul style="list-style-type: none">- Feedback at GB meetings- When they visit the school- Check entry log
<p><u>Attendance</u></p> <ul style="list-style-type: none">- Expectation is 96%- Termly attendance meetings to track below 90%- Persistent absentees reviewed on Arbor- Individual attendance action plans in operation- Letters/follow up as appropriate- Reviewed at weekly inclusion meetings <p>How do GB know?</p> <ul style="list-style-type: none">- Reported through committee meetings	<p><u>Appropriate Training</u></p> <ul style="list-style-type: none">- Safeguarding training annually- CP Leads trained- All staff received training- SLT all trained on Safer Recruitment and Single Central Record- School aims to % of staff 1st aid trained- Nurture group to support social/emotional needs- GB members attend safeguarding training- FGM and PREVENT training is organised annually <p>How do GB know?</p> <ul style="list-style-type: none">- Annual safeguarding report	<p><u>Staff</u></p> <ul style="list-style-type: none">- Staff log all concerns on a secure centralised system – CPOMS- Staff lanyards remind staff of the procedures to follow- Weekly safeguarding update shared with all staff and includes key messages- Weekly briefing and team meetings- Class teachers able to access pupil history for their class <p>How do GB know?</p> <ul style="list-style-type: none">- Safeguarding governor visits and reports	<p><u>Parents</u></p> <ul style="list-style-type: none">- Key safeguarding messages are shared in newsletters and on the school website- Termly safeguarding newsletter- Links providing guidance and support for family wellbeing, mental health and bereavement were added to the school website- Parental E Safety workshops held annually <p>How do GB know?</p> <ul style="list-style-type: none">- Parent governor feedback- Questionnaires	<p><u>Curriculum</u></p> <ul style="list-style-type: none">- Comprehensive E Safety curriculum is delivered in all classes- PSHE 1 Direction programme of study (includes RSE)- Growth mindset- Therapeutic Thinking (was Herts Steps)- See also other curriculum documents <p>How do GB know?</p> <ul style="list-style-type: none">- Feedback at GB meetings- Link governor meetings
<p><u>Fire Drills</u></p> <ul style="list-style-type: none">- Conducted each ½ term- Average exit time is around 2:20 mins- Drills are 'unannounced'- Exit routes checked as part of H&S audit- SLT and site manager review each drill <p>How do GB know?</p> <ul style="list-style-type: none">- All drills reported in GB meetings- Site manager & H/S Gov liaison	<p><u>Peer on Peer Abuse</u></p> <ul style="list-style-type: none">- All allegations are reported to the DSL immediately- All allegations are recorded- If there is a suspected crime committed DSL will contact CSC and Police- Parent will be informed immediately- Individuals are supported by appropriate identified staff and external agencies- DSL will put a risk assessment and support plan in place for all children involved.- 1Decision PSHE programme will be used to support class/school		<p><u>Safer Recruitment</u></p> <ul style="list-style-type: none">- SLT, other Key staff and GB 'safer recruitment' trained- 'Keeping Children Safe' underpins recruitment process- All required checks take place before appointments are made- Renewed forms when requesting info/references <p>How do GB know?</p> <ul style="list-style-type: none">- Training reported at GB meetings- Attendance on interview panel	<p><u>Single Central Record</u></p> <ul style="list-style-type: none">- Checklists in place in each file- HT & SBM conduct termly checks- All files checked by key staff/SLT- SLT & key staff receive training- Audits of SCR systems <p>How do GB know?</p> <ul style="list-style-type: none">- Safeguarding governor checks as part of audit- Audits shared to GB for evidence